VOTING AND ELECTION REGULATIONS (A: general council elections and B: TEK union voting in TEK on subject-matter questions)

Approved at the TEK general council meetings on 20/11/2015, 5/4/2019 and 25/3/2022

Voting and election regulations in union votes in Academic Engineers and Architects in Finland TEK and member votes of the Tekniikan Akateemiset ry organization.

A. ELECTION

I General provisions

1 §
Elections to the general council are held every three years to elect members for a term in accordance with 10 § of the rules of TEK and 7 § of the rules of Tekniikan Akateemiset ry. The term of office is three years starting at the beginning of August following the elections.

2 §
The elections to the general council are held concurrently

A. A. as a union vote of TEK, in which the electors and those eligible for election are full members of TEK's member associations, and
B. B. as a member vote of Tekniikan Akateemiset ry, in which the electors and those eligible for election are annual members of Tekniikan Akateemiset ry.

The member associations of TEK are Tekniikan Akateemiset ry (TA) and Tekniska Föreningen i Finland r.f. (TFiF).

3 §
General council elections are conducted using a proportional voting method which is explained in greater detail in 23 § below.

II Constituencies, electoral areas and distribution of council seats

4 §
Each member association of TEK forms its own constituency. The Tekniikan Akateemiset ry constituency is divided into four (4) electoral areas. The boundaries of the electoral areas and the procedure for organizing the elections are decided by the general council on the basis of the board's proposal.

5 §
In its autumn meeting in the year preceding an election year, the general council decides, based on the membership situation on 1 October in that year,
the total number of seats in the general council, its division into constituencies, and, further, the division of seats to be filled in the Tekniikan Akateemiset ry constituency into electoral areas. In making these decisions, the provisions of TEK rules, 10 §, subsections 2 and 3, as well as Tekniikan Akateemiset ry rules, 7 §, subsections 2 and 3, are observed. When deciding on the division of seats to be filled in the Tekniikan Akateemiset ry constituency into electoral areas, only annual members resident in Finland are taken into account.

III Electoral commission

6 §
The board appoints an electoral commission, which consists of a chairperson and no more than fourteen (14) members, as well as personal deputy members for all members. If a member of the electoral commission is unable to attend, his or her deputy member performs his or her duties. The electoral commission should represent all opinions evenly. The commission selects a vice chairperson from among its number and invites a secretary from the association's office.

7 §
The electoral commission's task is to discharge organization of the general council election, and in particular:
· provide more detailed instructions for the general council election
· provide instructions for advertisements published by the association
· decide on voting rights and eligibility for election in unclear cases

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· compile combined candidate lists
· count the votes in the general council election
· process complaints regarding the general council election

8 §
The electoral commission has a quorum if it has been convened by means of a notification sent to each member before the meeting and if the commission chairperson or vice chairperson and a total of over half the commission are present.

Complaints about the decisions of the electoral commission may be addressed to the board.

IV Execution of the general council election

9 §
In a general council election, a member of a TEK member association is eligible to vote and for election in the constituency to which he or she belongs in accordance with 4 §. A member of the Tekniikan Akateemiset ry constituency is eligible to vote in the electoral area where he or she lived on 1 January of the election year. However, an annual member of Tekniikan Akateemiset ry who lived abroad on that date is eligible to vote in the electoral area of his or her choosing. An annual member of Tekniikan Akateemiset ry is eligible for election in the electoral area of his or her choosing.

10 §
For a general council election, at least three (3) members of a TEK member association who are eligible for election may sign an agreement to establish an electoral alliance, by means of which they nominate as candidate(s) the person(s) in the same constituency as the signatories to the agreement.

The agreement must be submitted by the due date to the electoral commission, which compiles a combined candidate list on the basis of the agreements it has received.

11 §
An electoral alliance agreement must contain the signatories' declaration that the nominated candidates are willing and that all persons named in the agreement are eligible for election. In addition, the agreement must give one of the signatories the authorization to act as the electoral alliance's agent. The candidate list to be provided in the agreement must include the candidates' surnames, forenames, dates of birth and constituency, and, in the Tekniikan Akateemiset ry constituency, the electoral area(s) in which the electoral alliance stands. The electoral alliance agreement must be signed by hand or electronically, with only the most recently signed copy being valid.

In constituencies not divided into electoral areas, an electoral alliance may put forward no more than two times plus one the number of representatives to be elected from the constituency as candidates. If a constituency is divided into electoral areas, an electoral alliance may put forward two times plus one the

number of representatives to be elected from the electoral area as candidates. The agreement must list the candidates in the order in the electoral alliance's desire order of inclusion in the combined candidate list. An electoral alliance is permitted to have a sign, which in such a case must be included in the agreement.

12 §
No one may stand for election for more than one electoral alliance at a time. No one may be signatory to more than one electoral alliance's agreement, either.

13 §
If more than one electoral alliance in the same constituency, or in the same electoral area of the Tekniikan Akateemiset ry constituency, wish to form an electoral pact, a written agreement must be made and signed by the agent on behalf of each electoral alliance. The agreement must list the electoral alliances in their desired order of inclusion in the combined candidate list. An electoral alliance may join only one electoral pact in each constituency and in each electoral area of the Tekniikan Akateemiset ry constituency. An electoral pact is permitted to have a sign, which must be included in the agreement.

14 §
If there are fewer or an equal number of candidates than seats to be filled in a constituency, or an electoral area of the Tekniikan Akateemiset ry constituency, no vote is organized in that constituency, or electoral area of Tekniikan Akateemiset ry. If the total number of candidates is smaller than the minimum size of the general council specified in TEK's rules, or if the number of candidates in the Tekniikan Akateemiset ry constituency is smaller than the number specified in the Tekniikan Akateemiset ry rules, the candidate nomination period must be extended.

15 §
The electoral commission sends every member eligible to vote in the relevant constituency, and in the case of the Tekniikan Akateemiset ry constituency, in the relevant electoral area, a combined candidate list and, if a postal vote is being used, one ballot paper and return envelope. The message is sent electronically only if the member has made a specific request for the same in his or her member information.

16 §
Electronic vote: An elector exercising his or her franchise votes using technical means defined by the electoral commission in accordance with separate instructions. The elector's identity is verified using an authentication method.

17 §
Postal vote: An elector exercising his or her franchise must write on the ballot paper the number of a candidate in his or her own constituency, and in the Tekniikan Akateemiset ry constituency, in his or her own electoral area, and return it to the electoral commission in the return envelope.

The elector's identity is verified by signature or other reliable authentication method. The envelopes and ballot papers are separated before the ballot papers are opened.

V Determination of result

18 §
When the voting period has ended, the electoral commission conducts the vote count by constituency, and in the case of Tekniikan Akateemiset ry, by electoral area.

19 §
When counting electronic votes, only votes entered before the closing date and time are counted. Entries in the electoral register are marked in accordance with the elector authentication method used. The votes are counted by machine and the electoral commission declares the number of votes.

20 §
When counting postal votes, the following actions are taken:
1) The sealed return envelopes are inspected and counted.
2) The envelopes are opened and the ballot papers are placed in a separate group while still folded. At the same time, the presence of no more than one ballot paper in each envelope is verified.
3) Ballot papers are opened and their validity inspected. The electoral commission decides whether a ballot paper is invalid; invalid ballot papers are placed in a separate group.
4) The electoral commission declares the number of votes.

21 §
In postal voting, a ballot paper is declared invalid if
• it was not submitted to the electoral commission by the due date
• it was not issued by the electoral commission
• the candidate list number is written so that it is not entirely clear which list the elector intended
• other marks have been made on the ballot paper
• the incorrect return envelope has been used
• the return envelope has not been signed or otherwise made identifiable
• the return envelope contains more than one ballot paper
• the voter is declared ineligible as an elector
• the vote is found not to have been submitted for a candidate in the elector's constituency, or in the Tekniikan Akateemiset ry constituency, in the elector's electoral area
• the elector has voted electronically.

22 §
Each member elector of the union is only eligible to vote once in an election. If both electronic and postal voting are used, and an elector has attempted to vote in both ways, only the electronic vote is counted.

If both electronic and postal voting are used, the valid vote sums are combined and the electoral commission declares the result.

23 §
The candidates of each electoral alliance are arranged in order of votes received. The order of alliances receiving the same number of votes is decided by lot. After this, the electoral alliance's candidate receiving the most votes is assigned a quotient equalling the total votes received by the electoral alliance, the candidate receiving the second most votes a quotient equalling half (1/2) of the electoral alliance's votes,

the candidate receiving the third most votes a quotient equalling a third (1/3), and so on. If the electoral alliance is not party to an electoral pact, these quotients are the candidates' final quotients. If electoral alliances have formed electoral pacts, the order of these electoral alliances' candidates is decided using the method laid out in subsection 1 with the aid of quotients. After this, the candidate in the electoral pact receiving the most votes is assigned a quotient equalling the entire electoral pact's votes received, the candidate receiving the second most votes one equalling half (1/2) of the votes, the third one equalling a third (1/3) of the votes and so on.
The order of candidates assigned the same quotient is decided by lot.

24 §

The electoral commission must maintain a protocol of the vote count, which must show the various counting stages, observations and decisions made in conjunction with it, as well as the final result.

25 §
The electoral commission compiles a summary of the count results, which includes an equal number of general council members as seats to be filled for each constituency, and in the case of the Tekniikan Akateemiset ry constituency, for each electoral area, in the order dictated by final quotients. In addition, the summary shows the deputy members for each electoral alliance in each constituency, and in the case of the Tekniikan Akateemiset ry constituency, for each electoral area, from the candidates arranged in order of quotient.
In addition to this, each constituency, and in the case of the Tekniikan Akateemiset ry constituency, each electoral area is assigned one deputy member, in addition to the aforementioned deputy members, from the candidates arranged in order of quotient. For clarity: the number of deputy members is one greater than the number of full members.

If in a constituency, or in the case of the Tekniikan Akateemiset ry constituency, in an electoral area, the same number of eligible candidates has been nominated as seats to be filled, no vote is carried out; instead, these candidates are included directly in the summary compiled by the electoral commission.

26 §
When the chairperson of the board has signed the protocol maintained by the electoral commission and the summary of results, the result is valid. The election results are published on a public platform(s) of the association, detailing the names of the elected members and deputy members, as well as all candidates' names and vote counts, and the vote counts and quotients of electoral alliances and pacts by constituency and electoral area.

VI Specific provisions

27 §
In elections to the general council, the schedule laid down by the electoral commission in each election year is observed. However, the election result must be published no later than on the last day of April of the election year.

28 §
The general council decides on changes to these voting and election regulations, part A (general council election).

Voting and election regulations, part A
Approved in the general council meeting on 25/3/2022

B. UNION VOTE IN TEK ON SUBJECT-MATTER QUESTIONS

I General provisions

1 §
A union vote (member vote) in subject-matter questions is conducted by decision of the board or general council or on the demand of member associations in accordance with 9 § of the rules. When the matter to be decided concerns only some of the member associations' membership, the board may decide to conduct the union vote with limitation to that part of the membership. However, the vote must be open to everyone whom the matter immediately concerns.

II Conduct of union votes

2 §
The board is responsible for conducting union votes.

3 §
The board decides the date of the union vote with consideration for any scheduling requirements laid down by 9 § of the rules. Only two (2) opposing proposals are made subject to the union vote. The membership must be given a voting period of at least seven (7) days from the dispatch of the voting proposals by letter. In a union vote, each member of a member association of the Union holds one (1) vote.

4 §
The board counts the votes and informs the member associations of the final result in a way that makes clear the voting result of each participating member association separately and the total voting result.

III Formation of a decision

5 §
If at least two-thirds (2/3) of those casting votes vote for a proposal at issue in the vote, the result of the union vote is binding upon the board. If the aforementioned majority is not formed, the result of the vote advises the board and does not bind any final decision.

IV Specific provisions

6 §
The general council decides on changes to these voting and election regulations, part B.

Voting and election regulation, part B
Approved in the general council meeting on 5/4/2019